

Hi Student CRP,

I would like to thank you all for your hard work over the past year. At this point we must wrap up our project and submit a report to the Commissioner. Though we did not complete our research project, we still accomplished a lot and I consider our efforts a success! Below you will find a summary of our April meeting and **in bold are items that require your action.**

Subcommittee Updates:

1. For the purpose of writing the Annual Report, a brief summary (approximately one paragraph) of each subcommittee's accomplishments will be required. **Please coordinate and have one subcommittee representative send this summary to Lauren and LaToya by April 27.**

Panel Chair Nominations:

1. As many of us will not be on the committee next year, we decided to table this for next year's panel to figure out.

Recruitment of new panel members:

1. Heather is writing up a blurb about the Student CRP and the expectations that come with membership. We discussed in our meeting the following criteria/expectations:

- a. Applicants must be either a junior or senior undergraduate student or a graduate student attending any regional institution (University of Louisville, Spalding, Indiana University Southeast, etc.)
- b. Applicants must be able to dedicate 2 hours per month towards panel projects and meetings.
- c. Applicants must be dedicated to working towards the betterment of the child welfare system (this one is a given, but still nice to explicitly state).
- c. Applicants may be from any discipline.

**2. We are requesting a panel member volunteer to create a flyer, or adapt the old flyer, to use for recruitment purposes. We would like to have this completed by the end of May. If you are interested, please contact Lauren.**

3. Please consider whether or not you will be able to continue with the panel next school year based on the criteria listed above and your commitments for next year.

Annual Report:

1. Lauren will be authoring the report using the following outline:
  - Initial project goal/intention
  - What we accomplished (subcommittee updates and recruitment efforts)
  - Obstacles we encountered
  - Suggestions for future panel actions

**Please let me know if you have any feedback about this outline or would like to help in the writing process.** I plan on sending a draft to LaToya by May 7, which will then be disseminated to all panel members for feedback. **We will request all annual report feedback be submitted to Lauren by May 15.**

Next Meeting:

1. We would like to meet one last time in June to discuss recruitment efforts. Those who attended the meeting today identified 3 dates in June as potential meeting times (June 14, 21, or 28). This meeting will be in the evening at 5:00pm and a light dinner will be provided. **Please respond to the doodle poll with your availability for the June meeting.** Also, I ask that you be flexible and do your best to be at this last meeting. I understand we are all very busy, but hopefully this advanced notice and the promise of free food will entice everyone enough to join!

I apologize for the long email, but there is a lot happening with the panel. I hope that everyone takes the time to contribute their perspectives regarding these issues. As always, let me know of any questions or concerns.

Best,  
Lauren