



Jefferson Panel

December 8, 2017

11:30am – 1:00pm

Conference Call

Meeting Summary

Introduction of Attendees: Rachael Ratliff, LaToya Vaughn, Jessica Fleischer, Julie Powell, Gretchen Avery, Linda Handorf, Shannon Moody

Membership – Linda presented potential member, Trish Woods. Linda noted that she would reach out to her.

Community Resource Information – Update

- Julie noted that there is program collaboration between JCPS and Centerstone. The purpose of this program is to intervene before a referral to the Cabinet needs to be made.
- Panel discussed varying community agencies that currently disseminate information.
- Discussed next year raising funds in order to be able to print out and distribute small booklets of community resource books that are created by the Coalition of Homelessness.
- Using PSAs, Mobile Apps in the future

Survey Update – The panel reviewed and discussed the questionnaire presented for providers and participants (see attached). Julie noted that she would present the questionnaires to her supervisor regarding questions that would be asked.

Questions from Cabinet:

- What is the goal of obtaining information? Linda noted that the panel would like to determine how participants receive it and how they would actually like to receive the information. Do the modes of material dissemination match up?
- Is panel wanted to submit paper surveys?
- Does panel want to ask participants questions face/face?

Linda noted that the panel would prefer to conduct the surveys face/face. The panel discussed the pros and cons of getting others to

help gather data. The panel agreed that getting outside agencies or individuals to help collect data would prolong data collection. The panel discussed assigning locations to varying panel members. The panel also discussed getting practicum students to help collect data. Shannon discussed starting data collection in January. She noted that she would create a survey monkey and send it out for review. Julie will request permission for the panel to come to L&N Bldg. to collect data. LaToya will contact Jay Miller to determine if IRB approval is required.

DCBS Worker Recognition – Update

Shannon noted that she would be printing out December worker recognition recipients and taking them to the workers.

Adjourn