



## Jefferson Panel

November 17, 2017

11:30am - 1:00pm

### Meeting Summary

#### Welcome and Introductions

#### Community Resource Information – Update

- Shannon gave an update to the group regarding the survey and the data request was completed by Rachael Ratliff. Rachael provided an overview of the datasets from the Cabinet. The group discussed the number of calls (intakes) and the correlation between those calls and the number of reports that did not meet criteria.
- How do individuals prefer to receive their information?
- Resource manual? Where does a worker go to find service providers for families within the community? Julie informed the panel that the Cabinet has a pocket manual (Jefferson Street Tips by Coalition of the Homeless) i.e. food, clothing, shelter, etc. Shannon will forward this manual to panel for review.

#### Survey Update

- Dissemination of Surveys in January (gather data for one month) - Parents while they are in a waiting room; parents sitting at park while kids are on playground; L&N building waiting area (Julie Powell will look into permissions); Neighborhood Places; Schools; St. Vincent DePaul; Family Resource Centers in Jefferson Co. schools; send material home; Crystal Wilder; Housing Authority; Homeless Shelters
- Get feedback from Jay regarding survey
- Create survey for providers between now and January – come up with a list of providers to disseminate survey – Linda, Heather, and Shannon will begin developing survey and distribute to panel members for review.
- Find out if Cabinet is doing any sort of resource linkage – Julie will provide update to the panel during the next meeting.

DCBS Worker Recognition – Update – The panel has received two nominations as of this meeting. Discussed receiving feedback from Cabinet worker regarding gifts and to let the Cabinet workers know who provided the gift bags/cards, etc.

CRP Membership Recruitment – Update – Shannon and Linda will follow up with potential members.

Adjourn

Next Meeting – Conference Call – December 8<sup>th</sup> at 11:30am-noon.