



**2017 Annual Retreat**  
**The Plantory**  
**Lexington, KY**

Tuesday, August 22, 2017  
 9:00am - 4:00pm

**Meeting Summary**

<b>Topic</b>	<b>Summary</b>
9:00am Social/Breakfast/Introductions	Attendees: Cole Adams Maier, Lauren Vincent, Judi Sageser, Dori Thompson, Thomas B. Wine, Bradley Woolridge, Glenda Wright, Emily Neal, Carol W. Cecil, Doug Burnham, Beth Maze, Jay Miller, Missy Segress, Rachael Ratliff, LaToya Vaughn
9:30am Review Agenda & Meeting Minutes	Bradley Woolridge made a motion to approve the agenda and prior meeting minutes. Dori Thompson seconded the motion.
9:45am CJA Finance Update	Rachael Ratliff gave the Task Force an update on the budget for this fiscal year. It was noted by Jay Miller that the Task Force has \$110,000 to fund projects.
10:15am Membership <ul style="list-style-type: none"> <li>• Current</li> <li>• Recruitment Diversity</li> <li>• Officer Changes – vote on new Chair</li> <li>• Participation</li> </ul>	<p>Dori Thomas and Emily Neal began discussion regarding Task Force membership, the need for diversity as well as the roles that are not currently filled on the Task Force (Mental Health Professional, Individuals working with Homeless).</p> <p>The Task Force discussed Officer changes, specifically the opening of Secretary. Lauren Vincent was nominated for the position of Secretary. Glenda Wright made motion to accept Lauren as Secretary, Bradley Woolridge, seconded the motion. Lauren will begin serving as Task Force Secretary at the October meeting.</p>
10:30am Morning Break	All

10:45am Review of Grants	Jay and Dori gave an overview of the RFP process, updated the Task Force of the process for awarding funds in years past in comparison of how it has changed. The Task Force reviewed RFPs for this fiscal year. RFPs were received from a) CAPTA Mandated Newborn Drug Testing b) National Center for State Courts c) Catholic Charities of Louisville d) Two Not 1 – Fatherhood Advocacy. Task Force members discussed the pros and cons of funding two projects vs. one project. Task Force members voted to not fund projects from Catholic Charities of Louisville and Two Not 1 – Fatherhood Advocacy. The Task Force voted in favor of funding two projects – CAPTA Mandated Newborn Drug Testing and National Center for State Courts. The Task Force discussed the pros and cons of funding both projects as well as requesting justification of efforts. Doug Burnham made a motion to fund both projects; \$75,000 to fund CAPTA Mandated Newborn Drug Testing and \$35,000 to fund National Center for State Courts. Jay Miller will contact both recipients regarding revisions and will discuss the need for CAPTA Mandated Newborn Drug Testing project to submit justification of efforts related to reaching out to non-family court districts.
12:00pm Lunch	All – Catered by Price Dinner Club.
1:00pm Concept Mapping – Goals	Concept mapping was tabled until the next meeting (date TBD). The Task Force will work on specific goals during the October meeting.
2:00pm Strategic Planning	Jay Miller introduced Strategic Planning (standing plan) to Task Force members. Task Force members broke up into small groups to come up with strategies to meeting the following goals: Maintain compliance with CAPTA; Enhance collaboration with federal, state, and local agencies and stakeholders; Develop and pilot education/training modules for CJA members; Advocate for systemic improvements to improve the assessment and investigation of suspected child abuse and neglect cases; Develop an effective grants process that is congruent with the overall charge of CJA and aligns with CAPTA (see attached draft worksheet)
3:30pm Meeting Date Planning	The Task Force agreed on the following meeting dates: October (Frankfort) Wednesday, 10/17/17; January (Lexington) 1/17/18; April (Louisville) 4/18/18. Please note that all of these meeting will be held from 10:00am – 2:00pm. The Task Force discussed the possibility of having conference calls in between

	meetings. The Task Force will vote on conference calls during the October meeting.
4:00pm Adjourn	Emily Neal adjourned meeting.